

27th EUA GENERAL ASSEMBLY

Thursday 11 April 2024, 9.30-10.45 BST, Swansea University, United Kingdom

GUIDELINES FOR VOTERS

Attendance & registration

The 27th EUA General Assembly will take place on Thursday 11 April, preceding the 2024 Annual Conference. The Assembly, which can be attended by representatives of EUA member institutions and organisations, will be held as an in-person meeting. **Only members present at the General Assembly, or who have given a proxy to someone present, will be able to vote.** Participation in the GA is free of charge. Online participation and/or remote voting is not possible. **The closing date for [registrations](#) is 27 March.**

How to vote at the GA

During the General Assembly, EUA members will be invited to vote on statutory items presented on the [draft GA agenda](#). Voting will be conducted via a digital voting tool. Registered participants for the GA who meet the eligibility criteria to vote will receive an email by 5 April which includes a link for voting. GA participants eligible to vote will be provided with detailed guidance on casting their ballots via the digital voting tool before voting opens during the General Assembly.

Who is eligible to vote at the GA?

Executive heads, or their formally nominated proxy representatives, of full EUA members – both individual and collective – with no outstanding membership fees, up to and including 2024, are eligible to vote. Associate members may also attend the General Assembly, but they are not entitled to vote.

Criteria for proxy representatives

Executive heads of full EUA members who are unable to attend the GA may nominate a representative to vote on their behalf. Proxy representatives can be:

Internal proxy: a duly authorised representative from within the leadership team of the EUA full member.

External proxy: an executive head of an EUA full member nominated to vote on behalf of another member, who is unable to attend. Each executive head of a full member of the General Assembly may hold only one proxy vote.

In both cases (internal and external), proxies must be officially nominated by the executive head who is transferring their vote. **Only nominations submitted via the digital [proxy nomination form](#) will be accepted.** In the case of external proxy nomination, both the institution transferring a vote and the nominated proxy institution must have paid all outstanding membership fees.

Number of votes assigned

All eligible members are entitled to vote, and all votes are weighted equally. Executive heads of collective full members (CFM) who are also executive heads of individual full members (IFM) have the automatic right to vote in two capacities. Executive heads of CFM who are also executive heads of IFM can carry a third vote if this is transferred from another full member. In this case, they vote in three capacities (head of CFM, head of IFM and as a proxy).

IMPORTANT DEADLINES

22 March*	deadline for receipt of outstanding membership fees deadline for nomination of proxy representatives
27 March	closing date for registrations

***Proxy nominations and/or outstanding membership fees received after the indicated deadline will not entitle members to vote.** Please refer to the [GA webpage](#) or contact eua-ga@eua.eu in case of questions.