

## Call for applications for the EUA Learning & Teaching Steering Committee

Through its [Learning & Teaching activities](#), EUA aims to engage with relevant university communities, leadership and staff in charge of learning and teaching at the institutional level, as well as dedicated networks and organisations. Among other things, EUA's Learning & Teaching activities comprise:

- organising the annual European Learning & Teaching Forum to facilitate the exchange of experience in higher education among EUA members and other interested stakeholders;
- coordinating the work of a set of Thematic Peer Groups, whose specific topics are established and renewed on an annual basis;
- supporting the enhancement of institutional capacity through various projects;
- promoting institutional engagement and peer-learning through webinars and EUA social media channels on the topic (e.g. the LinkedIn group 'Learning & Teaching in European Higher Education').

EUA is currently looking for four new members for the Learning & Teaching Steering Committee, which oversees EUA's Learning & Teaching activities. The mandate of the new members will be from March 2020 to February 2022. They will join the following Steering Committee members, who will continue their mandate: Michael Murphy (EUA President and chair of the Learning & Teaching Steering Committee), Ian Dunn (Provost, Coventry University), Kornelia Freitag (Vice-Rector for Teaching, Continuing Education and International Affairs, Ruhr University Bochum), and Nina de Winter (Executive Committee member, European Students' Union). Further information on the work of the Steering Committee can be found in its Terms of Reference (cf. Annex).

Candidates interested in becoming a member of the Steering Committee should fulfil the following criteria:

1. Have a position of institution-wide responsibility for learning and teaching in an [EUA member university](#) at senior leadership or management level (vice-rector or similar).
2. Have considerable experience in oversight and implementation of learning and teaching activities at institutional level. Personal experience in teaching will be highly valued.
3. Be knowledgeable about national and international debates and policies in the area.
4. Be familiar with EUA's work on learning and teaching.

In addition, diversity of expertise as well geographical and gender balance will be taken into account when appointing the Steering Committee members.

Candidates should send a short CV, a cover letter explaining how they meet the criteria above, their reasons for applying, and a short statement on their vision for learning and teaching in Europe to Helene Peterbauer ([helene.peterbauer@eua.eu](mailto:helene.peterbauer@eua.eu)) by **9 January 2020**.

Applicants will be informed of the results of the call from end of January onwards. Selected candidates are encouraged to attend the 2020 European Learning & Teaching Forum, hosted by Utrecht University

in the Netherlands from 13 to 14 February, to get acquainted with the event and to meet the current Steering Committee members.

Questions can be addressed to Tia Loukkola, Director of EUA's Institutional Development Unit ([tia.loukkola@eua.eu](mailto:tia.loukkola@eua.eu)).

Annex

## **Learning & Teaching Steering Committee Terms of Reference**

EUA's Learning & Teaching activities address changing learning landscapes in higher education with the aim to engage with relevant university communities (leadership and staff) in charge of learning and teaching at the institutional level, as well as relevant networks and organisations. Under the umbrella of its broader efforts in the field of learning and teaching, EUA carries out a set of activities, currently including:

- organising the annual European Learning & Teaching Forum to facilitate the exchange of experience on learning and teaching in higher education among EUA members and other interested stakeholders;
- coordinating the work of a set of Thematic Peer Groups;
- supporting the enhancement of institutional capacity through various projects;
- promoting institutional engagement and peer-learning through webinars and EUA social media channels on the topic (e.g. the LinkedIn group 'Learning & Teaching in European Higher Education').

## **TASKS OF THE STEERING COMMITTEE**

The Learning & Teaching Steering Committee is expected to meet three (3) times per year, in addition to which there may be email consultation, if needed. The mandate of the Steering Committee is to:

- provide oversight to and input on EUA's Learning & Teaching activities, with a particular focus on the organisation of the Thematic Peer Groups and the European Learning & Teaching Forum;
- develop the programme of the Forum in collaboration with the EUA Secretariat, including deciding on the theme, speakers and topics for the plenary and breakout sessions and on a call for contributions, on the basis of which it makes a selection to fill the Forum breakout sessions;
- provide feedback on the general direction, scope and purpose of EUA's activities in the field of learning and teaching.

In concrete terms, the duties of each Steering Committee member are to:

- attend the Steering Committee meetings and actively contribute to the work and discussions of the SC;
- review submissions to the call for contributions for the Forum (if applicable);
- promote and actively participate in the Forum, e.g. by chairing a session;
- communicate via email where necessary to resolve any issues that cannot wait until the next meeting and to provide feedback on learning and teaching-related documents received from the EUA Secretariat.

The Steering Committee is supported by members of the EUA Secretariat, who will take part in the meetings and are in charge of preparing and following up its decisions.

## COMPOSITION AND APPOINTMENT

The Learning & Teaching Steering Committee is composed of eight members. The EUA Board appoints the Chair, and the European Students' Union (ESU) is invited to appoint one student member. The remaining six members are selected through a call for Steering Committee members by a Nominations Committee composed of the Chair of the Steering Committee and the Directors of EUA's Institutional Development and Higher Education Policy units.

When selecting Steering Committee members, the Nominations Committee takes into consideration whether the candidates:

- have a position of institution-wide responsibility for learning and teaching in an EUA member university at senior leadership or management level (vice-rector or similar) at the time of appointment and beginning of the mandate;
- have considerable experience in oversight and implementation of learning and teaching activities at institutional level. Personal experience in teaching will be highly valued;
- are knowledgeable about national and international debates and policies in the area;
- and are familiar with EUA's learning and teaching work.

In addition, diversity of expertise as well geographical and gender balance will be considered when appointing Steering Committee members.

Steering Committee members will be appointed for a period of two years, renewable once. The aim is to ensure that there will be a rotation of Steering Committee members with half of them changing every two years.

All members of the Steering Committee are expected to work on a voluntary basis with no compensation foreseen except reimbursement of travel and subsistence expenses for the meetings and the Forum as well as a full fee-waiver for the Forum.