

21st EUA GENERAL ASSEMBLY

Thursday 11 April 2019
10.00-13.00

RULES OF PROCEDURE

For approval

CHAPTER I VERIFICATION OF VOTERS' CREDENTIALS AND PUBLICATION OF THE LIST OF VOTERS

The Credentials Committee appointed by the EUA Board will meet in Paris on Wednesday 10 April 2019 at 8:00 in order to examine the credentials of participants. It shall draw up and publish a list of qualified voters at the General Assembly registration desk at 8:00 on Thursday 11 April 2019.

CHAPTER II QUALIFIED VOTERS

Article 1

Entitled to vote are full members of EUA whose outstanding membership fees have been paid in full, including for 2019. Payments must have been transferred and received by EUA at latest by 11 March 2019.

Article 2

Individual members shall be represented by the head of the institution and collective members by the chairperson of the Rectors' Conference, or their duly designated representatives.

Article 3

Each representative should be duly authorised to vote and thus have credentials signed by the head of their institution/chairperson of the rectors' conference.

Article 4

Each member of the General Assembly may hold one proxy (from another member). Also, in this case, credentials signed by the head of the member institution for which a proxy is held are required.

Article 5

Duly authorised representatives submitting credentials must ensure that these credentials are received by the EUA Secretariat (by e-mail or by fax) at the latest by 11 March 2019. The EUA Secretariat shall confirm receipt of all credentials received.

CHAPTER III: VOTING PROCEDURES

A. General Voting Procedures

Article 1

Ballots will be conducted by displaying the envelopes assigned to those eligible to vote at the registration desk, unless otherwise provided for in these Rules of Procedure or if there is a request for a secret ballot.

Article 2

A proposal is approved if it obtains a simple majority of the votes cast by persons qualified to vote at the meeting.

Article 3

At least 24 hours before the ballot, the President of the Assembly will appoint four returning officers (with such assistants as may be necessary).

Article 4

The returning officers shall conduct the ballot and be responsible for it.

Article 5

Voting papers shall be distributed to registered voters upon their registration for the General Assembly.

Article 6

The opening of the ballot-box and the counting of the votes at the close of the ballot is entrusted to the two returning officers who shall make a signed return of the result of the poll to the President of the Assembly.

Article 7

As stated in Article 21 of the EUA statutes, “detailed procedures governing the election of the President and Board members [...] are to be set out in Rules of Procedure to be adopted by the GA”, as laid out in sections B and C below.

B. Election by secret ballot of the EUA President to serve from 2019-2023

Article 1

The Council, on the basis of a proposal made by the Nominations Committee, nominated 2 candidates for the position of EUA President from 2019-2023. These nominations were published on the EUA website (www.eua.eu) following the Council meeting on 26 October 2018.

Article 2

Individual full members had the opportunity to make additional nominations, in writing and with the support of at least fifty full members having the right to vote. No further nominations were received by the published deadline of 11 March 2019.

Article 3

The General Assembly will elect the next President who will serve as President from June 2019. The President will hold office for a period of four years until June 2023.

Article 4

The election of the President shall take place by secret ballot.

Article 5

The candidate with the highest number of votes shall be declared elected.

Article 6

In the event that the two candidates have an equal number of votes, a further ballot shall be held.

Article 7

Each of the 2 candidates will be asked to present him or herself to the General Assembly prior to the secret ballot. Each candidate will have 3 minutes for his/her presentation.

C. Election by secret ballot of five or six EUA Board members¹

Article 1

The Council, on the basis of a proposal made by the Nominations Committee, nominated 7 candidates for vacant Board positions, for the period 2019-2023. These nominations were published on the EUA website (www.eua.eu) following the Council meeting on 26 October 2018.

Article 2

Individual full members had the opportunity to make additional nominations, in writing and with the support of at least fifty full members having the right to vote. No further nominations were received by the published deadline of 11 March 2019.

Article 3

Each of the candidates will be asked to present him or herself to the General Assembly prior to the secret ballot. Each candidate will have 2 minutes for his/her presentation.

Article 4

The election shall take place by secret ballot. The five/six candidates with the highest number of votes are elected.

Article 5

Each qualified voter has five/six votes with only one vote per candidate. Only ballot sheets with five/six votes for five/six different candidates shall be considered valid.

Article 6

The five/six candidates with the highest number of votes shall be declared elected. Abstentions shall not be considered as votes.

Article 7

In the event of there being two or more candidates with an equal number of votes for the fifth/sixth available place in the Board, a further ballot will be held.

Brussels, March 2019

¹ Depending on the outcome of the election for EUA President, there are two scenarios for the Board election. If Michael Murphy is elected as EUA President, Martine Rahier's name will be added to the list of Board candidates. In this case, there will be 8 candidates for 6 open Board positions. If Martine Rahier is elected as EUA President, Michael Murphy will remain on the Board and complete his mandate, which ends in 2021. In this case, there will be 7 candidates for 5 open Board positions.